

December 15, 2020

Governor's Office of Management and Budget  
ATTN: Duncan Evans  
350 North State Street, Suite 150  
Salt Lake City, UT 84114

Re: Sevier County Reimbursement of CARES Act Funds

Dear Mr. Evans:

Attached is a reimbursement request from Barbara Crowther, Sevier Deputy Clerk/Auditor, to cover the county's coronavirus-related expenses for the 2020 General Election. Please reimburse Sevier County **\$1,391.26** using the following fund: 2320/060/1640/2320/7115 function COVI. In addition, it is understood that the total may be split into two documents due to the prior and current fiscal year.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Justin Lee", is written over a horizontal line.

Justin Lee  
Director of Elections  
Office of the Utah Lieutenant Governor



# CARES ACT FUNDING REIMBURSEMENT REQUEST

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

## Requester's Information

1. County: Sevier County
2. Name and title of individual filling out this application: Barbara Crowther, Deputy Clerk/Auditor
3. Contact Phone #: 435-893-0401 Contact Email: bacrowther@sevier.utah.gov

## Reimbursement Information

4. Identify the election(s) for which these funds were used: 2020 General Election
5. Total amount approved by the state: \$ 1,950.00
6. Total amount of reimbursement: \$ 1,391.26
7. On the next page, provide a breakdown of expenses that are being reimbursed. You may attach a separate spreadsheet to this application if desired.
  - Receipts, invoices, or other documentation of cost must be provided with this request. If the county cannot produce these items, it must provide a detailed explanation as to why.
  - Expenditures must serve the purpose to "prevent, prepare for, and respond to the coronavirus." Be as specific and detailed as possible in the descriptions of expenditures. Explanations that are vague may be rejected. For example, "COVID Notices" is unacceptable, but explanations such as, "Mailed a postcard notice to all residents in the county on May 25, 2020 informing them of the changes to election processes due to COVID" are desired.
  - Reimbursements for regular staff overtime or staff expenses must be submitted with timesheets or other satisfactory documentation.
  - Expenditures may not supplant the county's budget (i.e., funds may not cover costs that the county would normally incur).

## County Clerk Declaration and Signature

Initial the statements and sign below:

SCW I affirm the expenditures listed in this request were used, or will be used, to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle.

SCW I affirm the expenditures listed in this request did not, or will not, supplant the county's budget.

At C Wall  
County Clerk's Signature

Nov. 18, 2020

Date

Description of expenditure. Be specific and detailed as possible.	Amount (\$)	Receipt, invoices, or other documentation provided (Yes/No). If 'NO,' please provide a detailed explanation as to why documentation is not available.
Printing of Warning Instructions to be included with each ballot mailed describing the methods of returning ballot	\$1,035.00 ✓	Invoice 12129 from IVS
Purchase of Letter openers, Single Use Pens, and Single use Stylus for 2020 General Election Polling Location	\$106.26 ✓	Invoices from Amazon.com and Office Depot
Rental of Hand Sanitation Stations for use at 2020 General Election Polling Location	\$250.00 ✓	Invoice 26309 from On the Go Services

Description of expenditure. Be specific and detailed as possible.	Amount (\$)	Receipt, invoices, or other documentation provided (Yes/No). If 'NO,' please provide a detailed explanation as to why documentation is not available.



496 S Uruapan Way  
Dinuba, CA 93618  
(559) 498-0281  
Fax (559) 498-6585

# Invoice

Date	Invoice #
11/1/2020	12129

Bill To
Sevier County UT Attn: Barbara Crowther 250 N Main Ste 100 Richfield, UT 84701

Ship To

P.O. Number	Terms
	Due on receipt

Quantity	Description	Price Each	Amount
	Database Setup Ballots	500.00	500.00
	Database Setup for Integravote	500.00	500.00
17	Per Ballot Style/Card	1.00	17.00
10,802	Ballot Printing - 14" VBM	0.35	3,780.70
1,250	Ballot Printing - 14" Office Ballots	0.35	437.50
	Add On Setup Charge	150.00	150.00
1,285	Ballot Printing - 14" Office Ballots	0.35	449.75
10,802	Ballot Inserting and Mailing	0.30	3,240.60
11,500	Printed Inserts	0.09	1,035.00
	Postage Credit from Invoice #12248	-960.00	-960.00
	Postage	1,280.24	1,280.24
100	Printed Inserts - ID Required - white 1/2 sheet insert	0.06	6.00
	Shipping	275.00	275.00

10-4170-240  
SW

2020 General Election

<b>Subtotal</b>	\$10,711.79
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$10,711.79
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$10,711.79

PLEASE DO NOT STAPLE OR FOLD. THANK YOU





**Final Details for Order #113-5591380-1071406**

Print this page for your records.

**Order Placed:** August 25, 2020**Amazon.com order number:** 113-5591380-1071406**Order Total:** \$73.62**Shipped on August 28, 2020****Items Ordered**

3 of: *Islandoffer 100pcs Smart Phone/Smart Tablet Black Stylus Styli*  
Sold by: IslandOffer ([seller profile](#))

**Price**

\$22.99

Condition: New

**Shipping Address:**

Steven C Wall  
250 N MAIN ST  
Suite 100  
RICHFIELD, UT 84701-2266  
United States

10-4170-240  
SCW

**Shipping Speed:**

Two-Day Shipping

**Payment information****Payment Method:**

Visa | Last digits: 7318

Item(s) Subtotal: \$68.97

Shipping &amp; Handling: \$0.00

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Total before tax: \$68.97

Estimated tax to be collected: \$4.65

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**Grand Total: \$73.62****Billing address**

Steven C Wall  
250 N MAIN ST  
Suite 100  
RICHFIELD, UT 84701-2266  
United States

**Credit Card transactions**

Visa ending in 7318: August 28, 2020: \$73.62

To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc. or its affiliates



On The Go Services

305 East Annabella Rd.

P.O. Box 263

Richfield, UT 84701

1-435-896-9580

# Invoice

Date	Invoice #
11/11/2020	26309

Bill To
Sevier County Clerk Office 250 N. Main Richfield, Ut 84701

Ship To
Fairgrounds Richfield

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
2	2 Hand Sanitizing Station (Liquid). Delivered 11-2-2020. Serviced and picked up 11-4-2020  <i>10-4170-240</i> <i>SW</i>	125.00	250.00

If you are paying with a different name than the invoice indicates. Please include invoice # or name!

**Sales Tax (6.75%)** \$0.00

**Total** \$250.00

**Balance Due** \$250.00

**Customer Total Balance** \$250.00

Phone #	Fax #
(435) 896-9580	(435) 896-0209